



# Application Form

Review the list of questions below to prepare for your application to participate in the training pilot. This document is for planning purposes only. You must complete the official electronic application form online at [ncpp.info/pilot-training-application](http://ncpp.info/pilot-training-application)

## Applicant Information

- Name (First, Last)
- Job Title & Specialty/Discipline
- Organization/Agency
  - Conservation District
  - NRSC
  - RC&D Council
  - TSP
  - State Agency
  - Other
- State
- County
- Email Address
- Phone Number

## Eligibility and Readiness

- Date of hire into current role (month & year)
- Briefly describe your current responsibilities.
- Do you currently plan or assist in conservation planning activities in your daily work?
  - If yes, please indicate months/years of experience with conservation planning.
  - If no, is your training a limiting factor to participating in those activities?
- Please specify your % of completion for each level Conservation Planner Program.

If you are pursuing an NRCS Conservation Planner designation, it's important to load the appropriate level Conservation Planner program in your AgLearn account to help you keep track of your progress and make sure you receive updates as they are released. NRCS staff should work with their supervisors to make sure the appropriate programs are loaded. Partners and affiliate staff can use this guide to load programs.

- What is your current % level of completion for Program Level 1 (0-100%)?
- What is your current % level of completion for Program Level 2 (0-100)%?
- What is your current % level of completion for Program Level 3 (0-100%)?
- Do you have a current LincPass?
  - If yes, is your primary access to NRCS systems via government furnished equipment?
  - No
- Has access to training for *Conservation Planning Part 2* (CP2) been a limiting factor in completing your conservation planner certification?
  - If yes, how long have you been waiting to complete the CP2 training?
  - No
- Has access to training for *Soil Health and Sustainability* been a limiting factor in completing your conservation planner certification?
  - If yes, how long have you been waiting to complete the *Soil Health and Sustainability* training?
  - No
- Has access to training for *Cultural Resources, Part 2* been a limiting factor in completing your conservation planner certification?
  - If yes, how long have you been waiting to complete the Cultural Resources, Part 2 training?
  - No
- Do you also need NRCS Job Approval Authority (JAA) to be able to certify conservation practices in your planning work?
  - If yes, how long have you been waiting to complete the JAA training?
  - No

## **Commitment and Availability**

The following are required for this training:

- Multiple online sessions prior to the in-person event
  - Week of January 5, 2026: Online Kickoff Meeting & Orientation
  - Week of January 26, 2026: Online *Conservation Planning, Part 2* coursework
  - Week of February 2, 2026: Online *Soil Health and Sustainability* coursework
  - Week of February 9, 2026: Online Pre-event Check-in & Q&A Meeting
  - February 15–19, 2026: In-person training in San Antonio
- Commitment to completing certification requirements within 6 months of in-person training
- Do you agree to these requirements? (Yes/No)
- Please list any anticipated conflicts during the training and pre-work period. Scheduling conflicts with online work sessions will be assessed on an individual basis. Conflicts with the in-person training event will exclude participation in this pilot session.

## **Organizational Support**

In order to participate in this training, you need support from your supervisor/manager and board/agency. Your organization must confirm support for all of the following:

- Staff time for multiple online training sessions
- Staff time for the full multi-day in-person training
- Travel and lodging for the in-person training
- NACD conference "regular registration" fee
- Staff time to complete certification requirements within six months of the in-person training
- Does your organization confirm support for all of the items listed above?
  - Yes
  - If no, please explain.

## **Supervisor/Manager Endorsement**

Please list the contact information for your Supervisor/Manager.

- Name (First, Last)
- Title
- Phone number
- Email

## **Executive Director/Board/Agency Endorsement**

Please list a point of contact for your Executive Director/Board/Agency.

- Name (First, Last)
- Title
- Phone number
- Email

## **Additional Factors**

- Are you currently in a role where certification is urgently needed?
  - If yes, please explain
  - No
- Are you in an area where there are no available certified planners to complete plans?
  - If yes, please explain
  - No
- Do you serve in a high-need area or underrepresented region?
  - If yes, please explain
  - No
- Any other information you'd like us to consider?